



Cloud Services Committee

CESC, CS&RM Office

December 12, 2011 – 1:50 to 2:45

Members Attending Meeting:

Andy Hallberg Andrea Di Fabio
Lourdes Lunsford *David Hines

Also Attending:

Bill Freda *Via Teleconference

Define focus of the committee deliverables:

- **Create a requirements document for external entities such as vendors**
 - Focus on Information Security for State Agencies in Cloud Environments
 - External Requirements
 - Data Separation
 - Contract Termination
 - Single Sign On

Topics Discussed:

- Format of Contents
 - Section for Requirements
 - Section for Consideration, additional Guidance and Interpretation
- Contract Documentation
 - What COV Policies Apply?
 - Who signs off on Policy acceptance?
 - Inoperability Agreements
 - Boundary Definition
 - Common Agreements
 - Service Level Agreements
 - Support Agreements
 - Data Breach Agreements
 - Incident Response
 - Other Important Contract Considerations
 - Privacy
 - Data Destruction
 - Auditing
 - Data access and ownership on separation

Next Meeting: January 23, 2012 2:00 to 3:00